



HOW TO BOOK RESERVATIONS ONLINE

Here are four easy steps to help you when booking your reservations online.



DIAMOND RESORTS
INTERNATIONAL®

Stay Vacationed.™

STEP 1: BOOK ONLINE

Once logged in, you will be taken to the Member Area home page. Under My Reservations, select how you want to book a vacation using Book with Simple Search, Book with Flexible Search, Book with Point Saver or Find a Vacation.

Once you have completed your search and decided on the perfect vacation, you can click on Resort and Room Type for more information. Select **BOOK IT** button to make your reservation.

FLEXIBLE SEARCH

Please hover over a help icon below for assistance with completing your search.

Flexible Search: Our most flexible search tool, providing even more criteria you can define to assist in planning your next vacation.

Destination: Bell Rock Inn - Sedona

Experience: Select by Experience

Proximity: Proximity Search From Resort

Display results as: Grid

My Arrival Date is flexible Click on the checkbox to search a range of arrival dates

Arrival Date between: 06-Oct-2017 and 13-Oct-2017

Nights: 7

Accommodation Type: Club Affiliate Managed Hotel Affiliate Cruise

Occupancy: 1

Point Range: Min: Max:

SEARCH

View Prices In: Points USD \$ Points + USD \$

Location	Resort	Room Type (Occupancy)	Check-in	Check-out	Points	USD ()	Book it
ARIZONA, US	Bell Rock Inn	1 Bedroom (4)	06-Oct-2017	13-Oct-2017	1000	1,080.00	BOOK IT!
ARIZONA, US	Bell Rock Inn	2 Bedroom (6)	06-Oct-2017	13-Oct-2017	1000	1,620.00	BOOK IT!
ARIZONA, US	Bell Rock Inn	Studio (4)	06-Oct-2017	13-Oct-2017	1000	675.00	BOOK IT!

STEP 2: RESORT AND GUEST DETAILS

Review Your Reservation

There are three (3) screens for Step 2 that allow you to review the reservation, add any special requests, and confirm the details for check-in. Review all details regarding location, dates, and points value. The summary of your reservation on the right side of the screen will appear throughout the booking steps.

You may be able to upgrade your reservation by one accommodation type at a Diamond Resorts managed property depending on your Diamond Loyalty level. If an accommodation upgrade is available, you can select that option, if desired.

Below the reservation details, any important notices such as pool closures or scheduled maintenance during your stay are communicated here.

Once you have reviewed the reservation details and notices, you can click **NEXT** to continue booking your stay.

Step 1 Book Online **Step 2** Resort And Guest Details Step 3 Additional Offers Step 4 Payment Final Confirmation

Review Your Reservation Requests and Accessibility Guest Information

Please be advised that pressing your browser's 'Back' button or letting the page time out during the reservation process may impact your ability to continue and you will have to start again.
Please review the following request:

Resort: Bell Rock Inn
Room Type: 1 Bedroom (4)
Arrival Date: 22-Oct-2017
Departure Date: 29-Oct-2017
Points Required: 5000
Usage Year: 2017

Points Usage: ←
The following reservation request requires the usage of 5000 points which exceeds the points available in your 2017 Usage Year. In order to proceed with making this reservation 5000 points will be borrowed from your 2018 Usage Year point balance.

Accommodation Upgrade ⓘ
As a Silver member you have the opportunity to upgrade your room type for \$126.00 (subject to availability). Do you wish to take advantage of this benefit at this time?

2 Bedroom (6)
 I do not wish to Upgrade my Room Type

SILVER

A Diamond Managed Resort - Special Resort Notice
This reservation is for A Diamond Managed Resort destination where the resort front desk, housekeeping, maintenance, etc. are directly managed by an entity of Diamond Resorts International.

- There are limited pet friendly accommodations available for an additional fee; in order to accommodate pet friendly requests they must be reserved in advance. Please contact the resort directly for availability, confirmation, restrictions and fee details.
- Due to the resort's location, cell/mobile phone access may be limited at times during your stay.
- This resort does not have elevators.

ABOUT RESORT

Bell Rock Inn
The Red Rock Country of Sedona portrays a glorious display of vibrant color splashed along the giant rock faces of magnificent sandstone formations. Traverse the rugged landscape. [View](#)

Reservation Summary

Resort:	Bell Rock Inn
Room Type:	1 Bedroom (4)
Arrival Date:	22-Oct-2017
Departure Date:	29-Oct-2017
Points Required:	5000
Usage Year:	2017

Total Payments

Total**	USD 0.00
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**Resort may charge additional fees

LUGGAGE FORWARD
Doorstep to Destination™

CANCEL RESERVATION **NEXT**

STEP 2: RESORT AND GUEST DETAILS

Requests and Accessibility

If there are any special requests you would like the resort team to be aware of, you can indicate them in the first box on this screen.

If there are any disability and accessibility requirements that may be required for you or someone in your traveling party, please provide them by checking the appropriate boxes and provide any details in the lower box.

Advance notice allows us to make any arrangements or contact you if we have questions.

We encourage you to check all that apply.

The screenshot shows a multi-step booking process. At the top, a progress bar includes: Step 1: Book Online, Step 2: Resort And Guest Details (highlighted), Step 3: Additional Offers, Step 4: Payment, and Final Confirmation. Below this, a sub-progress bar shows: Review Your Reservation, Requests and Accessibility (highlighted), and Guest Information. The main content area contains a text box for requests, a link to 'Self Book Inn accessibility and special needs info', a paragraph about the resort's goal to accommodate guests, a privacy notice, and a list of 'Disability and Access Requirements' with checkboxes and icons. The requirements are: Hearing Impairment, Partial Mobility Impairment, Visual Impairment, Wheelchair user, Pre-Existing Medical Condition, and Uses Service Dog. Below the list is another text box for further information. At the bottom, there are 'BACK', 'CANCEL RESERVATION', and 'NEXT' buttons.

Step 1: Book Online | Step 2: Resort And Guest Details | Step 3: Additional Offers | Step 4: Payment | Final Confirmation

Review Your Reservation | Requests and Accessibility | Guest Information

If you have any requests you would like the resort to be aware of prior to your arrival, such as where your accommodation is located, (specific view, near elevator etc.) or amenities requested like extra pillows, please ENTER YOUR REQUEST BELOW. They cannot be guaranteed, but Resort Management will make every effort to fulfill your requests.

[Self Book Inn accessibility and special needs info](#)

Our goal is to make every effort to accommodate the accessibility needs of our guests. Whether your request is for an adapted accommodation or assistance equipment, we encourage our members to make their reservations as far in advance as possible so that we can make every effort to fulfill any requests.

In respect of your privacy, we would prefer to have this information prior to check-in at the front desk reception. Please take a moment to check any of the items below that apply:

Disability and Access Requirements

- Hearing Impairment or hearing loss that constitutes a full or partial decrease in the ability to detect or understand sounds.
- Partial Mobility Impairment (either permanent or temporary) ranging from lower body impairments, requiring the use of canes, or walkers, to upper body impairments which may include limited or no use of the upper extremities and hands.
- Visual Impairment or vision impairment that constitutes a significant limitation of visual capacity, ranging from partially sighted to total blindness.
- Wheelchair user due to partial or full mobility impairment.
- Pre-Existing Medical Condition that may require emergency medical attention.
- Uses Service Dog due to partial or full mobility impairment.

If you have a disability or require accessibility assistance (including specific equipment or accommodation) please provide further information in the box below:

BACK | CANCEL RESERVATION | NEXT

STEP 2: RESORT AND GUEST DETAILS

Guest Information When You are Traveling

Please enter the number of people traveling in your party.

The option button is automatically checked next to Member. If you are going to be traveling on this reservation, please review and confirm that all of your information is correct.

You can edit your contact information here if you need to update, but please note this will change the contact details on your account.

Nationality and birthdate are required when booking a cruise.

Member Area Online Reservations > Book It!

Step 1 Book Online Step 2 Resort And Guest Details Step 3 Additional Offers Step 4 Payment Final Confirmation

Review Your Reservation Requests and Accessibility Guest Information

Please enter the number of adults and children

Adults Children

Making this booking for family or friends?
You can allow a guest to travel on your reservation if you are a member who has previously traveled on your behalf, or submit the name(s) of a new traveling party. Bear in mind that if you are going to check-in, it is not necessary to supply the names of accompanying guests.

Member (Myself) Guest

First Name SAMPLE E-mail Email@email.com
Last Name LOGIN Home Phone 6041234567
Address 123 WHISTLER ST Work Phone 6041234567 Ext
Cell/Mobile Phone
Passport Num
Country Canada Nationality
Postal Code V3H 4T1 Language English
City/Town PORT MOODY Date of Birth
Province British Columbia

[Click here to edit your contact information on the reservation.](#)

[Let us know how many adults and children will be traveling on the reservation.](#)

[Edit Information](#)

BACK CANCEL RESERVATION NEXT

STEP 2: RESORT AND GUEST DETAILS

Guest Information if You are Providing this Reservation to a Family Member or Friend

If you are booking this reservation for a guest, please change the option button to Guest and choose whether this is a new guest or someone you have booked a reservation for previously.

When selecting Saved Guest, you can choose from a list of previous guests on your account and pre-populate their contact details.

When selecting New Guest, please enter the guest's full name, home address, e-mail address, and phone numbers.

Additional details, including passport number, are helpful when traveling internationally.

Nationality and birthdate are required if this is a cruise booking.

The screenshot shows the 'Member Area' with the path 'Online Reservations > Book It!'. A progress bar at the top indicates five steps: Step 1 Book Online, Step 2 Resort And Guest Details (highlighted), Step 3 Additional Offers, Step 4 Payment, and Final Confirmation. Below the progress bar are buttons for 'Review Your Reservation', 'Requests and Accessibility', and 'Guest Information' (highlighted). The main form area contains the following elements:

- A prompt: 'Please enter the number of adults and children traveling: (4 Maximum)'. Below it are dropdown menus for 'Adults' (set to 1) and 'Children' (set to 0).
- A section titled 'Making this booking for family or friends?' with the text: 'You can allow a guest to travel on your reservation. Simply select from a guest that has previously traveled on your behalf, or submit the name(s) of a new traveling party. Bear in mind that if you are going to check-in, it is not necessary to supply the names of accompanying guests.' Below this are two radio buttons: 'Member (Myself)' and 'Guest' (which is selected and circled in blue).
- A prompt: 'Select a previous guest, or select "New Guest" to enter a new guest's details.' Below it are two radio buttons: 'New Guest' (selected) and 'Saved Guests'.
- A note: 'As a Owner you will be charged: \$0.00'.
- Form fields for: First Name, Last Name, Address (multiple lines), Country (dropdown menu set to 'Canada'), Postal Code, City/Town, Province (dropdown menu), E-mail, Verify E-mail, Home Phone, Work Phone (with an 'Ext' field), Cell/Mobile Phone, Passport Num, Nationality (dropdown menu set to 'Canadian'), Language (dropdown menu set to 'English'), and Date Of Birth.
- Navigation buttons at the bottom: 'BACK', 'CANCEL RESERVATION', and 'NEXT'.

STEP 3: ADDITIONAL OFFERS

Travel Protection

On this page you will be presented with the **Reservation Protection Plan (RPP)**.

RPP is an optional protection that guarantees full return of your resort points if you have to cancel for any reason up to your arrival date, with no cancellation fee.

You will be offered the option to add Annual or Single Stay protection or decline both.

Click to acknowledge that you have reviewed the cancellation policy terms, then click **NEXT**.

Step 1 Book Online Step 2 Resort And Guest Details Step 3 Additional Offers Step 4 Payment Final Confirmation

Travel Protection Miscellaneous

RESERVATION PROTECTION PLAN

BY DIAMOND RESORTS INTERNATIONAL

Annual Reservation Protection Plan

- ✓ You can cancel for ANY reason
- Receive 100% reimbursement of the points charged for this stay, when cancelled anytime up to the arrival date.
- ✓ Plus you receive coverage for 365 days!
- Save money and purchase annually for all Club stays confirmed between now and Wednesday, January 10, 2018.

Better value for members who travel multiple times a year.

[View cancellation policy and terms](#)

Reservation Protection Plan

- ✓ You can cancel for ANY reason
- Receive 100% reimbursement of the points charged for this stay, when cancelled anytime up to the arrival date.

Ideal for members who travel once a year.

[View cancellation policy and terms](#)

* Please select a travel protection option.

Yes, I want annual coverage. \$225.00

Yes, I want to protect my reservation. \$85.00

No thanks, I decline the opportunity to purchase a Reservation Protection Plan.

STEP 3: ADDITIONAL OFFERS

Miscellaneous

On this page you will be presented with any products that you might want to add to your reservation. They will only appear if they are offered for your destination.

Legal Protection Plan fully covers network attorney services while vacationing for the duration of the reservation.

SkyMed guarantees to transport you home should you experience a sudden and unforeseen condition due to illness or injury for the duration of the reservation.

Healthiest You is a telemedicine service offering phone consultation with physicians, and non-narcotic prescriptions during your travel for the duration of the reservation.

Step 1 Book Online Step 2 Resort And Guest Details **Step 3 Additional Offers** Step 4 Payment Final Confirmation

Travel Protection Miscellaneous

Diamond Resorts International® takes pride in offering you additional items to help ensure a relaxing vacation. Please review the offers below.

1 LEGAL PROTECTION PLAN - A TRAVEL BENEFIT

Club Members pay only \$19.95 for coverage the length of your reservations (up to 10 days) Or \$29.95 for coverage the length of your reservation (over 10 days)

The Legal Protection Plan fully covers network attorney services for traffic tickets, identity theft, defense, advice and consultation on an unlimited number of personal legal matters while vacationing with Diamond Resorts International®. Network attorneys are available in all 50 states and U.S. Territories. Enroll today and enjoy your stay.

[Full Plan Details \(pdf\)](#)

I authorize the payment of \$19.95 for a reservation of up to 10 days and understand the purchase of the Legal Protection Plan is non-refundable.

I do not wish to purchase the Legal Protection Plan and understand that it cannot be purchased at a later date for this reservation.

2 SKYMED

SkyMed, is a per reservation travel benefit that will guarantee to transport you home should you experience a sudden and unforeseen condition due to a critical illness or injury. This will cover any reservation up to 20 days. You can click on title below for full plan detail prior to purchase.

[SkyMed North American \(short Term\) - Provide coverage when traveling anywhere in U.S., Canada, Mexico, Bahamas, Bermuda and the Caribbean destinations.](#)

Individual \$34.95

Family \$49.95

For all additional information and to learn about the annual membership please visit the SkyMed landing page.

I authorize the payment of \$34.95 for a reservation of up to 20 days.

I do not wish to purchase the SkyMed and understand that it cannot be purchased at a later date for this reservation.

3 HEALTHIEST YOU - A TRAVEL BENEFIT

Club Members pay only \$19.95 for coverage the length of your reservation (up to 20 days) Or \$29.95 for coverage the length of your reservation (over 20 days)

Healthiest You is a telemedicine service offering phone consultation with a board certified, licensed physician, providing immediate non-emergency medical service, including prescribing non-narcotic medications as deemed appropriate. For one low price, this service is available to your entire traveling party for the length of your reservation at any U.S. destination.

[Full Plan Details](#)

I authorize the payment of \$19.95 for a reservation of up to 20 days.

I do not wish to purchase Healthiest You and understand that it cannot be purchased at a later date for this reservation.

BACK CANCEL RESERVATION NEXT

STEP 4: PAYMENT

Payment Options

Click **Payment Options** to display the number of resort points that will be used for this reservation. If required, the system will automatically borrow points from the next use year to complete the reservation, and that will be indicated. Prepayment of the borrowed points will apply. Click **NEXT**.

Remember: Excluding borrowing transactions, resort points are taken from the same use year as your arrival date.



STEP 4: PAYMENT

Payment Summary

Any additional cash payments needed to complete this reservation will be added here.

This could be products you have chosen such as the Reservation Protection Plan, upgrade fees, or prepayment of borrowed points.

You can indicate that you want to use a credit card already on file for your account, or add a new card.

For your security, you will need to enter your Card Verification.

Check the authorization box and click **CONFIRM RESERVATION.**

The screenshot shows a web interface for a reservation. At the top, there is a breadcrumb trail: "Member Area > Online Reservations > Book III". Below this is a progress bar with five steps: "Step 1 Book: Online", "Step 2 Resort And Guest Details", "Step 3 Additional Offers", "Step 4 Payment" (which is highlighted in gold), and "Final Confirmation". To the right of the progress bar is a button labeled "PAYMENT OPTIONS".

Below the progress bar is a section titled "CREDIT CARD INFORMATION". It contains a message: "Select a payment card. To enter a new card, click 'Add Card' below:". Below this message is a text input field. Below the input field is the text "You currently have no saved Cards." and a link "Add Card".

Below the "Add Card" link is a section titled "Card Verification Number". It contains a message: "Please enter the Card Verification number for the selected card." Below this message is a text input field with a question mark icon to its right.

Below the input field is a checkbox with the text: "To simplify and expedite my resort check-in experience, I authorize the credit card specified above to be utilized for room deposit upon arrival." Below the checkbox is a paragraph of text: "No reservation fees are applicable at this time. Please click on 'Confirm Reservation' to continue, or 'Cancel Reservation' to stop this booking and return to the availability search." At the bottom of the page are three buttons: "BACK", "CANCEL RESERVATION", and "CONFIRM RESERVATION".

FINAL CONFIRMATION

Reservation confirmation details for this stay will appear here and will be e-mailed to you. If you would like your reservation confirmation e-mailed to a traveling companion, enter the e-mail address in the box indicated.

If you click the Return to Book Online, it will take you to the Featured Destinations tab of the Online Reservation page in the Member Area. There, you can explore more destinations to book your next vacation.

If you click **RETURN TO MEMBER AREA**, it will take you to the home page of the Member Area.

The guest information will display if this is a Guest reservation.

You will also see any resort notifications and directions from the airport. This information is also included in your confirmation e-mail.

Step 1 Book Online **Step 2** Resort And Guest Details **Step 3** Additional Offers **Step 4** Payment **Final Confirmation**

Reservation Confirmation

Online Reservation

Thank you for your reservation. If you have any questions about your upcoming reservation, contact us at 1.877.DR.CLUB. Please have your reservation number ready so that we may assist you with any questions you may have.

If you or your party do not intend to check-in at the resort on the Check-In Date reflected below, contact must be made to the resort front desk reception 24 hours prior to the arrival date to advise of the late arrival. Failure to notify resort reception may result in the cancellation of the booking and the possibility that there may be no availability upon arrival.

A confirmation e-mail has been sent to:
BRAD.HARRIS@DIAMONDRESORTS.COM

If you would like to send your reservation confirmation to an alternative e-mail address, please enter the e-mail address below and click 'Send E-mail'. **SEND E-MAIL**

RETURN TO BOOK ONLINE **RETURN TO MEMBER AREA**

Stay Information

Confirmation Number	663678372
Check-In Date	22-Oct-2017
Check-Out Date	29-Oct-2017
Check-In Time	4:00 PM
Check-Out Time	10:00 AM
Room Type	1 Bedroom
Total Points Used	5000